

# Veterinary Assistant

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## Join Our Team

At HSLM, caring for animals is more than a job. It is a shared passion and a commitment to the communities we serve.

Our dedicated, professional, diverse, and innovative team works collaboratively to support thousands of animals each year. We are looking for a Veterinary Assistant to join our Animal Health team and support the delivery of high quality veterinary care within our fully operational, in house shelter clinic.

Working alongside our DVM and RVT team, the Veterinary Assistant supports patient care, clinic operations, and shelter population health in a busy environment where animals may be fearful, stressed, in pain, or behave unpredictably.

**Reports to:** Director of Animal Health

## What You Will Do

- Support DVMs and RVTs with patient intake, health checks, treatments, preventative care, appointments, and other medical procedures.
- Safely handle and restrain dogs, cats, and small domestic animals using Fear Free and low stress approaches wherever possible.
- Assist with diagnostic sample preparation, in house laboratory testing, imaging, surgical preparation, patient recovery, and post operative care as directed.
- Recognize and promptly communicate signs of pain, illness, fear, stress, behavioural concerns, or changes in patient condition.
- Support shelter health, disease prevention, biosecurity, sanitation, isolation, and infection control practices.
- Maintain accurate and timely medical records and ensure patients, samples, medications, and documentation are appropriately identified and organized.
- Maintain clean, organized, and well stocked clinic, treatment, surgery, and recovery areas, including instrument care, laundry, inventory, and supply management.
- Work collaboratively with the Animal Health team and other shelter departments to support timely care, communication, and efficient animal movement through the shelter.
- Take ownership of assigned responsibilities, follow established protocols, and adapt to changing priorities in a fast paced shelter environment.

## What You Bring to the Role

- Completion of, or current enrollment in, a Veterinary Assistant program, or equivalent relevant animal health experience.
- Experience handling dogs and cats safely and confidently; experience with small domestic animals is considered an asset.
- Strong interest in veterinary medicine and animal welfare, with the ability to learn and follow clinical protocols and procedures.
- Strong organization, communication, teamwork, time management, and attention to detail.
- Ability to manage competing priorities and work effectively in a fast paced, multidisciplinary environment.
- Comfort using computers and electronic records systems. Experience with ezyVet or similar software is considered an asset.
- Previous experience in a veterinary clinic, animal shelter, kennel, high volume clinical environment, or with surgical and diagnostic support is considered an asset.

- Ability to work a flexible schedule, including evenings, weekends, and holidays as required.
- Commitment to animal welfare and alignment with HSLM's mission and values.

### Working Environment

- This role works within both a veterinary clinic and animal shelter environment and involves regular interaction with animals with a wide range of medical and behavioural needs.
- Employees may be exposed to animal related noise and odours, zoonotic diseases, cleaning chemicals, wet or slippery surfaces, and animals who may be fearful, stressed, or unpredictable.
- The position requires frequent standing, walking, bending, cleaning, animal handling, and the ability to lift up to 50 lbs.

### Why Join HSLM

At HSLM, you will have the opportunity to contribute directly to the health, comfort, and wellbeing of shelter animals while developing your skills as part of a collaborative veterinary and animal welfare team.

**Position:** Regular full time

**Hours:** 37.5 hours per week

**Location:** 1414 Dundas Street, London, Ontario

**Salary:** \$21.05 to \$23.55 per hour, based on qualifications and experience

**Benefits:** Health and dental benefits and participation in HSLM's Group RSP

### How to Apply

Please email your resume and cover letter to [msitts@hslm.ca](mailto:msitts@hslm.ca) by Friday, September 11, 2026. Applications will be reviewed as they are received.

Humane Society London & Middlesex is an equal opportunity employer. We welcome diversity in the workplace and encourage applications from all qualified candidates.

HSLM is committed to inclusive and barrier free recruitment, selection, and employment practices. Candidates who require accommodation during the recruitment process are encouraged to let us know. Information related to accommodation will be treated confidentially.

We thank all applicants for their interest. Only candidates selected for an interview will be contacted.

No drop ins or phone calls, please.